

Work package No 5

Deliverable: D5.3 Set of BANOS CSA Advisory Board meeting minutes

Lead organization: BONUS EEIG, Task Leader: Andris Andrusaitis

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The main outcomes

- Meeting minutes of the 1st BANOS CSA Advisory Board meeting
- Meeting minutes of the 2nd BANOS CSA Advisory Board meeting
- Meeting minutes of the 3rd BANOS CSA Advisory Board meeting

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Description of task: (i.e. as in the Description of Work)

The **BANOS CSA** Advisory Board (AB) consists of representatives of relevant stakeholders from sectors involved in blue growth, including for example, tourism, renewable energies, fisheries and aquaculture, maritime transport, biotechnology and technology providers and including both industry and civil society organisations, other integrated Baltic Sea and North Sea research programmes and other European regional seas. Its task is to assist the **BANOS CSA** SC and the Secretariat by providing independent advice, guidance and recommendations regarding scientific and policy-related issues of **BANOS CSA**. The **BANOS CSA** AB convenes for a meeting at least once per year – tentatively as a part to the project assembly meetings in M1, M18 and M36. Interim teleconferences may also be held to advice on specific aspects of the programme development.

Minutes of the first meeting of the BANOS CSA Advisory Board

Time: 7 November 2018 during 9:00 – 16:00

Place: Park Inn hotel, Copenhagen Airport

Participants:

Donald Boesch, University of Maryland Center for Environmental Science
Jessica Hjerpe Olausson, CRPM North Sea Commission
Kaisa Kononen, BONUS
Pawel Mawduk, Independent expert
Philippe Monbet, Pole Mer Bretagne Atlantique
Henn Ojaveer, University of Tartu
Katherine Richardson, Natural History Museum of Denmark during agenda item 1.

1. BANOS CSA kick-off meeting

The AB members attended the BANOS CSA kick off meeting during 9:00 – 15:00 and convened to its own separate meeting during 15:00 – 16:00.

2. Composition of the advisory board (AB)

Kaisa Kononen clarified the tasks of the AB as described in the BANOS CSA description of actions (DoA). She stated that the total number of the AB members could be up to 20 persons, but at the first stage ten experts have been invited. This group was selected from over fifty suggestions made by the BANOS CSA partners, taking into account sufficient coverage of the fields of expertise as listed in the DoA. New members will be invited when needs for specific expertise arise, in particular from implementation of task 1.1. *Scoping the strategic framework for the future programme* scheduled for M1-M6 (until April 2019).

It was stressed that the AB members should act as independent experts, giving advice based on their expertise and not the positions of the institutions from which the members are coming.

The AB members introduced themselves and described their expertise. It was agreed that the AB members will submit a short bio to Kaisa, who will compile a document for the BANOS CSA steering committee decision about the AB composition.

Regarding her own role, Kaisa explained that, although recently retired from her position as the Executive Director of BONUS EEIG, the BANOS CSA Coordinator had requested her to support him by coordinating matters related to the AB.

3. Terms of reference of the AB

The AB members expressed willingness to make true, substantive contributions to the BANOS CSA, not being considered just as nominal or “honorary” advisors. They recommended to use AB as much as possible taking into account the timing of the different project phases.

The AB members commented that the description of the tasks of the group in DoA is very general and requested more specific terms of reference. Furthermore, being provided a clear agenda and specific questions would help AB to effectively support the CSA.

The AB members agreed that the 18 months’ time period between the 1st and 2nd AB meetings is very long and therefore inter-term actions between the meetings are necessary. These could include attending workshops of strategically important tasks, reviewing related draft

deliverables, etc., while tasks related to management issues are of less importance. In particular, AB members felt that they would be able to contribute substantially to tasks under WP1. In the near future, the scoping workshop in March 2019 was considered very important.

It was agreed that the AB members will scrutinise the BANOS CSA DoA and inform Kaisa on which tasks they are willing to contribute based on their expertise. Thereafter Kaisa will communicate with the BANOS CSA Coordinator and the respective task leaders about the specific ways of AB input.

4. Chairmanship and the spokesperson

Kaisa explained how the chairing and reporting practices of the AB meetings have been organised in the BONUS advisory boards. The practice so far has been that the AB recommendations were always brought to the attention of the Steering Committee, and after their approval the necessary actions have been implemented. In return, all this was reported to the AB in their following meeting.

It was agreed that no permanent chair will be elected. The chair of the meetings will be elected in each occasion separately. Kaisa will act as the coordinator of the group being responsible for preparing the meeting minutes and acting as the spokesperson to the BANOS CSA community.

5. Actions

AB members:

- Comment on draft minutes by **18 November 2018**
- Provide a short (max 1500 characters incl. spaces) bio focusing on expertise relevant to BANOS to Kaisa by **30 November 2018**
- Scrutinise BANOS CSA Description of actions and identify tasks for which they are willing to contribute. Inform Kaisa by **30 November 2018**.

Kaisa:

- Finalise these minutes by **25 November 2018**
 - Send links to the Programme Outline Document 2016
 - Collect AB members bios and a complete document for the BANOS CSA Steering Committee decision
 - Collect information about AB members' interest in contributing BANOS CSA tasks.
 - Communicate with the BANOS CSA Coordinator and the task leaders about AB members input to the related tasks. Coordinate communication between AB members and the task leaders
 - Communicate with BANOS CSA Coordinator about clarifying AB terms of reference
- Communicate with the Coordinator about inviting new members to the AB

Minutes of the second meeting of the BANOS CSA Advisory Board

Time: 1 April 2020 during 16:00 – 17:30 CEST & 2 April during 13:00 – 15:00 CEST

Place: ZOOM webinar

Participants:

Donald Boesch, University of Maryland Center for Environmental Science
Mike Elliott, Institute of Estuarine & Coastal Studies (IECS), University of Hull
Lora Fleming, European Centre for Environment and Human Health
Jessica Hjerpe Olausson, CRPM North Sea Commission
Kaisa Kononen, Coordinator, BANOS
Pawel Mawduk, Independent expert

1. Opening

The meeting was opened. The participants introduced themselves.

2. BANOS Strategic Orientation Workshop

The AB members attended the BANOS Strategic Orientation Workshop during 31 March – 2 April 2020 through the ZOOM webinar. The AB congratulates the BANOS Secretariat for the well organised, over 80 participants' workshop, which had to be arranged with a short notice due to the exceptional situation caused by the COVID-19 pandemic. The AB recognised that the almost equal share, ca 40 % /40 % of the participants was by policymakers and researchers, while the representation of industry remained very low, only 8 %.

3. Advisory Board feedback on the Strategic Research and Innovation Agenda (SRIA)

The AB members had received the draft SRIA on month prior the SOW. Written comments prior SOW to the draft had been sent by Philippe Mondet and Lora Fleming. The lively discussion during the meeting was synthesised into eight general recommendations and additional comments on the three strategic objectives as presented in the Annex.

4. AOB

3.1. Two deliverables

The following two deliverables of BANOS CSA were brought to the attention of AB:

Deliverable 3.3. Report mapping the relevant cross-border initiatives, analysing the cooperation potentials and proposing the cooperation mechanisms with the BS/NS research and innovation programme

Deliverable 4.1 Report proposing impact indicators and programme-level impact monitoring mechanisms

3.2. BANOS CSA extension

Kaisa informed that due to the 'force majeure' caused by the COVID-19 virus several BANOS activities have to be delayed. For finalising all the tasks fully the consortium is requesting a no-cost extension of 6 months, until the end of October 2021. For the Advisory Board it would mean that the planned AB meeting for November 2020 would be postponed as the BANOS activities of M20-M36 will have to be re-planned.

The AB judges that it is reasonable to extend the CSA completion in light of both the complexity of the process and the present health-risk circumstances. The AB recommends

that BANOS CSA should use this opportunity for broadening the stakeholder consultation, in particular towards industry.

3.3. BELSPO joining the BANOS CSA

Kaisa informed is that BANOS has received a message from the Belgian Science Policy Office (BELSPO) exploring options for joining BANOS CSA at a Belgian federal level. The AB considered this as positive development.

4. Actions

- AB recommendations to be finalised by Wednesday 8 April 2020

5. Closing

The meeting was closed.

Annex: The Baltic and North Sea Strategic Research and Innovation Agenda (BANOS SRIA)
Report of the BANOS Advisory Board, 7 April 2020

Minutes of the third meeting of the BANOS CSA Advisory Board

Time: 19 October 2021 during 09:00 – 13:30 CEST

Place: ZOOM webinar

Participants:

Donald Boesch, University of Maryland Center for Environmental Science
Mike Elliott, IECS Ltd., & The University of Hull
Lora Fleming, European Centre for Environment and Human Health
Kaisa Kononen, Coordinator, BANOS
Pawel Mawduk, Independent expert
Phil Monbet, Pole Mer Bretagne Atlantique

Explanatory note: The meeting was held as a joint BANOS CSA Steering Committee (SC) and Advisory Board (AB) meeting. A specific slot was reserved in the agenda for the AB intervention. Despite this, the minutes of the meeting are recorded in the SC minutes.

9:00 – 11:40 see the BANOS CSA Steering Committee minutes

12:30-13:00 Intervention by the Advisory Board

Kaisa Kononen introduced the AB members to the SC, and acknowledged their contributions during the Strategic Orientation Workshop and to the further development of the Strategic Research and Innovation Agenda (SRIA).

The AB members considered the development of the Baltic Sea programme and its expansion to the North Sea – the almost 20 year sequence from the Finnish BIREME => BONUS ERANET => BONUS+ Call => BONUS 185=> BANOS CSA - unique and a model for other regional seas worldwide. The AB members emphasised the importance of sharing the lessons learned. In particular, the AB emphasised that ways to make the SRIA reach a wider community should be considered. The AB members also unanimously agreed that the CSA had been very successful and fulfilled all of the aims that it set at the outset.

The AB members considered it an unfortunate loss that the BONUS EEIG and its well-functioning Secretariat will dissolve within the coming months. That Secretariat accomplished the rare status of having the great respect and confidence of both the management and scientific communities. The future implementation structure(s) for regional seas research and innovation programmes should maintain the BONUS/BANOS legacy as it has already been developed, tested and proven to be an efficient way to apply the ecosystem approach to management, support sustainable blue economy and implement policy goals over a wide range of scales.

The BANOS CSA Coordinator, Andris Andrusaitis expressed his warmest thanks to the AB members for their time and effort in supporting the action.

13:00 – 13:30 see the BANOS CSA Steering Committee minutes